



Premium Transfer Systems

Instruction Guide

AL-69431-40



AL-69431-27



AL-69431-32



Our premium gliding transfer systems are made of the highest quality Dupont™ spun fiberglass Minlon® materials that can support up to 400 lbs. Contact our sales team today at:

800-323-4282

For more information, visit our website at:

www.alcosales.com

Instructions for Successful Patient Transfers

Caregiver Safety:

Using a gait (transfer) belt with all assisted transfers is recommended. This allows patients to have good support, and gives caregivers a grip while holding onto patients. Place the gait belt around the patient's waist, not their chest. You should never have to lift with our premium transfer boards.

Assistants for Transfers:

As everyone's medical needs are different, each transfer is also different. Using our premium transfer boards takes practice! For safety, while learning how the transfer board works for you, two assistants are recommended for the first few patient transfers. Know your limitations. Make sure you feel secure with your transferring technique before using one caregiver. We recommend clearance from a physical therapist or doctor for all unassisted transfers.

Make a Plan:

Try a virtual transfer without the patient before attempting a transfer. Remove the arm of the wheelchair and foot pedals to give yourself ample room to transfer. Set the board where you will transfer, and slide the seat back and forth to make sure there are no obstacles in your way, such as the wheelchair wheel, frame of the car, etc. Sometimes angling the wheelchair 30 degrees works well in transferring, but if that is difficult, feel free to try a different angle. Even transferring with parallel surface to surface can work well in some situations.

Talking to the patient about how you will proceed with the transfer will allow them to help you as much as possible, and help them feel comfortable with the procedure. Sometimes "1...2...3...GO" will help you to work together. If using the board on a solid surface, the board may tend to slip. Use a piece of rubber, or a wash cloth in between the surfaces to keep the board from slipping.

Keep Your Transfer Surface Level:

There should never be more than a six inch incline or decline between surfaces in your transfer. Use of a wheelchair cushion or towels may help level the surfaces. This is important for safety, and will reduce the possibility of injuries. Make sure there is a secure amount of the board on both transferring surfaces. Be careful of soft, cushioned surfaces like a bed that may compress leaving less of the board on the surface.

Get Ready to Transfer:

The patient should be encouraged to lean as far to one side as possible, while the caregiver rocks the seat gently to help place, or to remove the seat from underneath them after the transfer. A soft hug can help the patient tip to one side, if they cannot do it on their own. Now you are ready to transfer. Without lifting, grab the gait (transfer) belt and glide the patient to their destination. Each time you transfer it will get easier, as you will get better at your individual technique. Feel free to contact our customer service team for tips to help.

Protect Your Skin:

When putting the board underneath the patient, leave a small amount of the seat visible in the direction you will transfer. This allows the patient's body weight to ride on the gliding seat, so the friction is absorbed by the seat and not the patient's skin. If unusual swelling, redness, or discomfort occurs for any reason, use should be discontinued and a healthcare professional consulted.

Cleaning Your Transfer Board:

Your Easy Transfer board is virtually maintenance free, but should be cleaned frequently with any sanitizing cleaner. Do not use abrasive cleaners, as they will scratch your transfer board. Rinse well for healthy skin.



Specialized Transfers

Automobile Transfers

Patients can get out into the world again without stress, if they are able to transfer in and out of the car with ease. We recommend the original 40" Transfer System Model AL-69431-40 for most car transfers. The Glider System Model AL-69431-32 may also be used for car transfers where the wheelchair can get close to the car seat. Put the seat of the car back as far as it can go to give you more room to transfer. Sometimes transferring the patient from behind the wheelchair is more successful.

Supine to Supine Transfers

This works well for EMTs, X-ray Technicians, Hospice, Surgery of all types, Police and Fire Rescue.

Premium transfer boards can greatly assist in the supine to supine transfer, such as hospital bed to gurney. Using a draw sheet between the patient and the transfer board, roll the patient on their side. Slide the seat to one end of the board. Position the seat under the patient's buttocks on one end of the board and the other end on the destination of transfer. Using two caregivers, simply pull on the draw sheet and transfer the supine patient with a smooth, lateral slide.

Boosting the Patient in Bed

Patients who require frequent boosting up, or repositioning in bed, can use the AL-69431-40 or AL-69431-27 premium transfer boards to make the process smooth, safe, and easy. Using a draw sheet between the patient and the transfer board, roll the patient onto their side. While the seat is in the middle of the AL-69431-40, or at the bottom of the AL-69431-27 (vertically positioned), position the seat under the patient's buttocks. The patient is rolled back onto the transfer board. The caregiver moves to the head of the bed, grasping the draw sheet to slide the patient higher in the bed. Place a pillow in between the patient and the bed to keep them from hitting their head on the headboard.

Trouble Shooting

- ◆ If you use the board on other hard surfaces (such as a toilet seat), the board can slide. You can use a No Slip Pad, a piece of rubber (such as no slip shelf liner), or a wash rag. Wrap the no slip material around the toilet seat, or place it in between surfaces to keep the board from slipping.
- ◆ If the patient tends to glide before the seat does, you can use a No Slip Pad, or a piece of rubber (such as no slip shelf liner). Place the no slip material on the seat before transferring.
- ◆ If your board stops sliding well, you may need to lubricate your board. See below.

Maintaining Your Easy Transfer System

Easy Transfer Systems should be cleaned as frequently as needed to ensure sanitary conditions. Use any non-abrasive sanitizing cleanser that is safe for plastic or durable medical equipment. Our premium transfer boards are easily disassembled for cleaning by removing the track guard pins (with a flat-head screw driver and a couple light taps from a hammer), and unscrewing the nut that holds the seat to the base. After cleaning, we strongly recommend that you lubricate lightly on the front of the board and rub in with a soft cloth. The nut should be finger tightened, and then loosened until the board is sliding freely. The nut should not be tight! Replace the track guard pins with a needle nose pliers and a light tap with a hammer. Inspect your board regularly for signs of cracks or damage. Discontinue use if any damage is present.



**To see our full line of products, accessories and training videos, go to:
www.alcosales.com**

Return Instructions

BeasyTrans Systems, Inc. is the manufacturer of your premium transfer board-not the seller. Beasy products are sold through authorized Beasy Dealers. In order to make a return, you should contact the dealer that you purchased it from. Please remember to keep all your purchase information and receipts. With most Beasy Dealers, basic returns will be accepted within 30 days, with unused products in their original packaging. Some fees may apply. If you ordered your transfer board through a company on Amazon, you will need to read their policy on returns. Some Amazon sellers have a no return policy for medical devices and accessories. As we are not the retailer, BeasyTrans Systems, Inc. will not return your money for these purchases.

Limited Lifetime Warranty

Easy Transfer Systems are made of the highest quality materials and manufactured to stringent quality standards. We are pleased to stand behind our product with the following warranty: Under normal use and treatment, the materials and workmanship of the boards are warranted for a lifetime for the purchaser only—with receipt. Contact us directly at 800-323-4282. This warranty covers repair and/or replacement.

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Don't forget to lubricate your premium Transfer Board! Put a light amount of spray on the top side of your transfer board, omitting the seat area. Rub in well with a soft cloth. We carry clear silicone lubricant that is safe for most clothing and skin.

Transfer Boards that

Glide



**AL-69431-40
Transfer System
40" Long
Weight: 7.5 lbs.**

The AL-69431-40 can be used for any transfers where there is ample room. This board is recommended for car transfers.



**AL-69431-27
Transfer System
28" Long
Weight: 4.5 lbs.**

The AL-69431-27 is great for tight spaces, shower transfers, and works well transferring to a commode.



**AL-69431-32
Glider System
32" Long
Weight: 4 lbs.**

The AL-69431-32 can be used when the arm of the wheelchair does not come off, airplane, and car transfers. This is a very universal board.

Color Disclaimer

Color variations in molded components may occur due to the manufacturing process, and are not considered defects. The materials used in Transfer Systems includes a heat stabilizer, reported by its manufacturer to be the best in the world, and over time changes color which may cause a yellow appearance depending on contact with heat and moisture. Such color changes have been reported in rare situations, but this color change does not affect the functionality of the product.

www.alcosales.com

**When you call Customer Service, you get a real person ready to help with questions or orders.
Contact us today - *We are happy to help!***

800-323-4282



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The USA**